

# **“A COMMUNITY AFFAIR” JURY APPLICATION**

**October 19, 2024 \*\*\*\*\* 9:00 a.m. - 3:00 p.m.**

**KEEP this page for future reference!**

- “A Community Affair” is a juried fair. The Exhibitor Committee reserves the right to accept or reject any entries or exhibits. All arts and crafts **MUST** be the creation of the exhibitor and **NOT** resale items. **No tents are allowed. No rugs allowed.**
- Exhibitors are responsible for preparing, exhibiting and removing items from the show.
- Exhibitors are expected to staff their booths from 9:00 a.m. to 3:00 p.m.
- Exhibitors are responsible for cleaning up their immediate booth area.
- All exhibitors must be 18 years of age or older. Checking copyright infringements is the responsibility of the exhibitor.
- Community League, Inc. and the “A Community Affair” event are not liable for loss, damage or theft of arts, crafts, antiques or display materials.
- Signage displayed and/or sold must have appropriate language and be free from political bias.
- **BOOTH FEE - Do not** send money with this jury application. (Upon acceptance, you will receive a contract to finalize participation in the show.) You will send your fee of \$90 with the contract, not this application. **All spaces are approximately 10’ x 10’.**
- **Refund policy:** A \$15 handling fee will be charged for cancellations before September 15th of the contract year. **No refunds** will be given for cancellations after September 15th of the contract year.
- ***Complete all information on the application and mail to the address below.***
- **Include six (6) photographs or computer generated pictures (emailed or sent), one photo, must be of you (not just your hands) working on your craft This photo must be sent with application.** The other photos should be of finished products. (Please label photos with your name on the back) We will keep the photo of you and your work in progress and one other of your craft. Other photos will be returned only if you provide a **SASE. (self-addressed, stamped envelope)**
- **Include** a list indicating dates, times and places of your upcoming shows, so that we may jury in person if possible.
- Friday set up is available. Times are determined in Fall.

**NOTE:** Our jury process continues until the exhibit area is full. If you would like to be on a waiting list, please indicate on the application.

**MAIL THIS APPLICATION AND PHOTOS TO:**

**Exhibitor Committee  
“A Community Affair”  
PO Box 973  
Menomonee Falls WI 53052-0973**

**“A COMMUNITY AFFAIR” – OCTOBER 19, 2024 - 9 a.m.- 3 p.m.**  
*If an additional crafter will be included, please list their info on the back.*  
Spaces are about 10’x10’ - Cost \$90 (sent with contract if accepted)

NAME		PHONE	
ADDRESS		E-MAIL	<b>NO Websites please!</b>
CITY		STATE, ZIP	

Craft Category: \_\_\_\_\_  
(jewelry, pottery, knits, glass art, etc.)

**Please be specific as you describe your craft/crafts in detail.....**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**How did you hear about our show?** \_\_\_\_\_

**What is the price range of your items?** \_\_\_\_\_

**Will you be on a waiting list?** \_\_\_\_\_ **Need electricity?** \_\_\_\_\_ **No. of spaces** \_\_\_\_\_

REMINDER: (All items you bring need to be mentioned here) Enclose the application, the requested photographs (including one of you (not just your hands) making your craft), upcoming show listing, a SASE (self-addressed, stamped enveloped if you want pictures returned) and any other information you feel would help the committee in the jurying process. Additional Information should be noted on this form, not separately.